

**NIAGARA FALLS PUBLIC LIBRARY BOARD  
MINUTES OF THE REGULAR MEETING  
MARCH 29, 2023  
LAMARSH ROOM, VICTORIA AVENUE LIBRARY & GOOGLE MEET**

**PRESENT:** A. Andres-Jones (Chair), J. Anstruther (Vice-Chair), L. Lococo, S. Mongrain, B. Ness,  
T. Tredwell, K. Tsiantoulas

**REGRETS:** J. Roddy

**STAFF:** A. Subnaik Kilgour, K. Rimnyak, B. Gillap

Meeting was chaired by A. Andres-Jones

**CALL TO ORDER:**

Meeting called to order at 4:31 pm

**THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES**

*The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.*

**1. APPROVAL OF AGENDA**

**MOTION: 2023-17** To approve the agenda of the March 29, 2023 Board Meeting

**MOVED BY:** B. Ness

**SECONDED BY:** L. Lococo

**MOTION CARRIED**

**2. DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS**

None

**3. PRESENTATION OF DEPARTMENTAL REPORT**

B. Gillap, Operations Administrator presented his written report on the Library Service Spaces department and fielded questions from the Board.

**B. Gillap departed at 5:26 pm**

**4. APPROVAL OF MINUTES**

4.1. Regular Minutes of February 15, 2023 Board Meeting

**MOTION: 2023-18** To accept the regular minutes of February 15, 2023  
**MOVED BY:** S. Mongrain  
**SECONDED BY:** T. Tredwell  
**MOTION CARRIED**

4.2. Committee-of-the-Whole Minutes of February 15, 2023

**MOTION: 2023-19** To accept the committee-of-the-whole minutes of February 15, 2023  
**MOVED BY:** J. Anstruther  
**SECONDED BY:** B. Ness  
**MOTION CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

None

**6. CORRESPONDENCE**

- 6.1. Thank you letter from A. Andres-Jones
- 6.2. Request for Funding letter from Director of Finance, City of Niagara Falls

**7. BOARD INFORMATION AND EDUCATION**

- 7.1. City of Niagara Falls By-law No. 2023 – 28
- 7.2. News Release - Building a Strong Ontario, Ontario Newsroom
- 7.3. Reminder: Upcoming Library Service Board Assemblies, OLS  
A Board Members are welcome to attend. S. Mongrain will be attending the April 20, 2023 meeting as the voter in J. Roddy's absence.

**8. ARTICLES OF INTEREST**

- 8.1. Niagara Falls Public Library
  - 8.1.1. A new way to help the Niagara Falls Public Library | Niagara This Week
  - 8.1.2. Five things to do in Niagara this weekend | Niagara Falls Review
  - 8.1.3. Plenty for kids to do on March break in Niagara Falls | Niagara This Week
- 8.2. Other
  - 8.2.1. Letter to the Editor: Importance of public libraries | TBnewswatch.com
  - 8.2.2. Niagara committee supports emergency declarations for mental health, addictions and homelessness | The Standard
  - 8.2.3. Shared services gaining ground in Niagara | The Standard
  - 8.2.4. Libraries ask for Ontario-wide digital system to ensure equal access to materials | The Standard
  - 8.2.5. Niagara Falls facing 'limits' in accommodating influx of asylum seekers, mayor says | CBC News

**9. FINANCE COMMITTEE**

9.1. Library Cheque/EFT registers:

9.1.1. February 1-28, 2023 (2022 Fiscal Year)	\$15,212.26
9.1.2. February 1-28, 2023 (2023 Fiscal Year)	\$241,676.94

**MOTION: 2023-20** To accept the cheque/EFT registers of February 1-28, 2023 for the 2022 and 2023 fiscal years

**MOVED BY:** K. Tsiantoulas

**SECONDED BY:** S. Mongrain

**MOTION CARRIED**

A discussion took place surrounding the cheque registers and the need for them to be presented. The Finance Committee to readdress this at the May 2023 regular meeting.

9.2. Monthly Revenue detail:

9.2.1. Revenue details for February 2023

**MOTION: 2023-21** To accept the revenue details for the months of February 2023

**MOVED BY:** J. Anstruther

**SECONDED BY:** B. Ness

**MOTION CARRIED**

9.3. Monthly Actuals

Updated Actuals as on December 31, 2022

**MOTION: 2023-22** To accept the updated Actuals Report as on December 2022

**MOVED BY:** S. Mongrain

**SECONDED BY:** J. Anstruther

**MOTION CARRIED**

9.4. Monthly Actuals

Actuals as on January 31 and February 28, 2023

**MOTION: 2023-23** To accept the Actuals Report as on December 2022

**MOVED BY:** J. Anstruther

**SECONDED BY:** L. Lococo

**MOTION CARRIED**

**10. CEO REPORT**

10.1. March 2023

A. Subnaik Kilgour presented the January 2023 CEO Report

Information and updates were provided on the Stamford Library renovation, staffing, the 2022 audit, provincial funding, incident reports, asylum seekers and community space rentals.

**MOTION: 2023-24**      To accept the CEO report of March 29, 2023  
**MOVED BY:**            S. Mongrain  
**SECONDED BY:**        T. Tredwell  
**MOTION CARRIED**

**11. NEW BUSINESS**

- 11.1. Project Report – Stamford Centre Library, G. Budharaju
- 11.2. OLA Super Conference Staff Report, L. Rudynski

**12. OTHER BUSINESS**

The following items were provided for the Board’s review:

- 12.1. February 2023 Qualitative Statistics
- 12.2. February 2023 Quantitative Statistics

**13. ADJOURNMENT**

Meeting adjourned at 7:02 pm

**NEXT MEETING**

April 19, 2023  
May 17, 2023  
June 21, 2023