

**NIAGARA FALLS PUBLIC LIBRARY BOARD  
MINUTES OF THE REGULAR MEETING  
NOVEMBER 30, 2023**

LAMARSH ROOM, VICTORIA AVENUE LIBRARY & GOOGLE MEET

**PRESENT:** A. Andres-Jones (Chair), J. Anstruther (Vice Chair), M. Fraiman, L. Lococo, S. Mongrain, B. Ness, T. Tredwell

**REGRETS:** J. Roddy, K. Tsiantoulas

**GUESTS:** None

**STAFF:** A. Subnaik Kilgour, C. Lee, K. Rimnyak

Meeting was chaired by A. Andres-Jones

**CALL TO ORDER:**

Meeting called to order at 4:37 pm

**THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES**

*The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishinaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.*

**1. APPROVAL OF AGENDA**

**MOTION: 2023-93** To approve the agenda of the November 30, 2023 Board Meeting  
**MOVED BY:** J. Anstruther  
**SECONDED BY:** M. Fraiman  
**MOTION CARRIED**

**2. DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS**

L. Lococo expressed she would abstain from voting on motions pertaining to the Library's operating and capital budgets

**3. APPROVAL OF MINUTES**

3.1. Regular Minutes of October 18, 2023 Board Meeting

**MOTION: 2023-94** To accept the regular minutes of October 18, 2023  
**MOVED BY:** L. Lococo  
**SECONDED BY:** T. Tredwell  
**MOTION CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES**

None

**5. COMMITTEE-OF-THE-WHOLE SESSION**

**MOTION: 2023- 95** To move into Committee-of-the-Whole  
**MOVED BY:** J. Anstruther  
**SECONDED BY:** T. Tredwell  
**MOTION CARRIED**

The Niagara Falls Public Library Board went “in camera” at 4:40 pm in order to address matters pertaining to:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the board;

**B. Ness arrived at 4:54 pm**

**MOTION: 2023-97** To rise from Committee-of-the-Whole  
**MOVED BY:** B. Ness  
**SECONDED BY:** J. Anstruther  
**MOTION CARRIED**

The “in camera” session was completed at 5:03 pm.

**MOTION: 2023-98** For Alicia [Subnaik Kilgour] to resolve the dispute as discussed in committee of the whole  
**MOVED BY:** S. Mongrain  
**SECONDED BY:** M. Fraiman  
**MOTION CARRIED**

**6. FINANCE COMMITTEE**

6.1. Library Cheque/EFT registers:

6.1.1. October 1-31, 2023 - 2023 Fiscal Year \$155,820.27

The Library Board directed that the cheque registers should immediately cease being included as the Board’s regular business. Board’s Finance Committee to establish a procedure in which to make the information available to Board Members in a confidential manner.

6.2. Monthly Revenue detail:

6.2.1. Revenue details for October 2023

**MOTION: 2023-99** To accept the revenue for the month of October 2023  
**MOVED BY:** S. Mongrain  
**SECONDED BY:** J. Anstruther  
**MOTION CARRIED**

6.3. Monthly Actuals

6.3.1. Actuals as on October 31 2023

**MOTION: 2023-100** To accept the Actuals Report as on October 31, 2023  
**MOVED BY:** L. Lococo  
**SECONDED BY:** S. Mongrain  
**MOTION CARRIED**

6.4. 2024 Proposed Operating Budget

K. Rimnyak presented the 2024 proposed operating budget

**MOTION: 2023-101** To approve the 2024 operating budget submission as presented at the November 30, 2023 Regular Board Meeting  
**MOVED BY:** M. Fraiman  
**SECONDED BY:** T. Tredwell  
**MOTION CARRIED**

Note: L. Lococo abstained from voting on the above motion

6.5. 2024 Revised Capital Budget

K. Rimnyak presented the 2024 revised capital budget

**MOTION: 2023-102** To approve the revised 2024 capital budget submission as presented at the November 30, 2023 Regular Board Meeting  
**MOVED BY:** J. Anstruther  
**SECONDED BY:** M. Fraiman  
**MOTION CARRIED**

Note: L. Lococo abstained from voting on the above motion

**M. Fraiman departed at 6:25 pm**

**7. BOARD INFORMATION AND EDUCATION**

- 7.1. Free Movie Night Event, Niagara Local Immigration Partnership
- 7.2. Rob Axiak appointed City of Welland's next CAO, City of Welland
- 7.3. News Release from Ontario Newsroom: Ontario to Require Employers to Disclose Salary Ranges and AI Use in Hiring
- 7.4. Meet the trainers, IFLA
- 7.5. Council Presentation, NFPL 2024-2028 Strategic Plan

7.6. School Boards Banning & Restricting Books, Ontario Library Association

**8. ARTICLES OF INTEREST**

8.1. Niagara Falls Public Library

8.1.1. Niagara Falls Public Library: Serving the Community Beyond Books | Inspire Niagara Fall and Winer 2023/24

8.1.2. Radio Interview, J. Anstruther | [www.iheartradio.ca](http://www.iheartradio.ca)

8.1.3. Niagara Falls library credited for 'honest self-evaluation' during changing times | Niagara Falls Review

8.1.4. Library Answers Concerns of Safety | [www.105theriver.ca](http://www.105theriver.ca)

8.2. Other

8.2.1. Libraries are good for your health | The Globe and Mail

8.2.2. Regina Public Library anticipating \$340,000 in additional security costs in 2024 as violent incidents rise | CBC News

8.2.3. Ransomware attack behind Toronto Public Library service interruption, library says | CBC News

8.2.4. Hotter days are coming and Canada's cities need to adapt | Municipal World

8.2.5. Toronto Public Library systems to remain down until 2024 following cyberattack | Global News

**9. CEO REPORT**

9.1. October 2023, 2023 CEO Report

Written report was included. Oral report was given on October 18, 2023 and accepted at that time.

9.2. November 30, 2023

A. Subnaik Kilgour presented the November 2023 CEO Report

Information and updates were provided on school deliveries, the Strategic Plan presentation to Council, shared services, the Public Library Operating Grant, insurance coverage, fundraising, staffing, and the Board's surplus transfer for the 2022 fiscal year.

**M. Fraiman returned (virtually) at 6:42 pm**

**MOTION: 2023-103** The Library Board amend their previous motion 2023-48 to: Transfer \$125,794 to the Property Reserve. This includes \$290,794 minus \$5,000 (Automation Reserve) minus \$160,000 [to remain in Operating Fund]

**MOVED BY:** J. Anstruther

**SECONDED BY:** B. Ness

**MOTION CARRIED**

Following the presentation of the CEO report and related discussion, the following motion was made:

**MOTION: 2023-104** To accept the CEO report of November 30, 2023

**MOVED BY:** T. Tredwell

**SECONDED BY:** J. Anstruther  
**MOTION CARRIED**

**10. NEW BUSINESS**

10.1. Stamford Centre Library Renovation Progress Report

**MOTION: 2023-105** To accept the Stamford Centre Library Renovation Progress Report  
**MOVED BY:** T. Tredwell  
**SECONDED BY:** J. Anstruther  
**MOTION CARRIED**

10.2. J. Roddy Summary Report of the Ontario Library Service (OLS) Board Assembly Meeting of November 8, 2023

**MOTION: 2023-106** To accept the Summary of the Ontario Library Service (OLS) Board Assembly Meeting of Nov 8, 2023  
**MOVED BY:** B. Ness  
**SECONDED BY:** J. Anstruther  
**MOTION CARRIED**

10.3. Regional Governance Review

10.3.1. Notice of Hearings, Standing Committee on Heritage, Infrastructure and Cultural Policy

10.3.2. Request to Appear as a Committee Witness

10.3.3. Public Consultation May 1, 2019 - Niagara Regional Libraries

**11. OTHER BUSINESS**

The following items were provided for the Board's review:

11.1. Updated Annual Report 2022

11.2. October 2023 Quantitative Statistics

11.3. October 2023 Quantitative Statistics

**12. ADJOURNMENT**

Meeting adjourned at 7:08 pm

**NEXT MEETINGS**

December 20, 2023

January 17, 2024

February 21, 2024