

## **AGENDA**

Niagara Falls Public Library Board  
Wednesday May 15, 2024 at 4:30pm  
LaMarsh Room, Victoria Ave Library

### **Acknowledgement statement**

*The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishinaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.*

1. Approval of Agenda
2. Disclosure of Pecuniary and Conflict of Interests
3. Approval of Minutes
  - 3.1. Regular Minutes of April 17, 2023 Board Meeting
  - 3.2. Committee-of-the-Whole Minutes of April 17, 2023 Board Meeting
4. Business arising from the Minutes
  - 4.1. Chippawa Closure
5. Finance Committee
  - 5.1. Monthly Revenue detail:
    - 5.1.1. Revenue details for March 2024
    - 5.1.2. Revenue details for April 2024
  - 5.2. Monthly Actuals
    - 5.2.1. Actuals from March 1 to April 30, 2024
6. Correspondence
  - 6.1. Request for Recommendation, Bromac Construction, Inc.
  - 6.2. Loan Confirmation, Niagara Region
  - 6.3. Payment Notification for Final Claim re: CCRF, Federal Economic Development Agency for Southern Ontario

7. Board Information and Education
  - 7.1. TOW Resolution – Public Libraries and Older Adults Email, Township of Wainfleet
    - 7.1.1. C165 - Public Libraries and Older Adults, Township of Wainfleet
  - 7.2. Email to NFPL Staff: Important Update Regarding Chippawa Library Operations, Niagara Falls Public Library
  
8. Articles of Interest
  - 8.1. Niagara Falls Public Library
    - 8.1.1. One Book One Niagara Assorted Coverage | Niagara on-the-Lake Local, Niagara Falls Review, Country 89, Giant FM, Fort Erie Radio
    - 8.1.2. *Stamford Centre library has a long history of expansions*| Niagara This Week
    - 8.1.3. *Niagara Falls Public Library Bookmobile nearly ready to hit the road*| Niagara This Week
    - 8.1.4. *Reading got a little more wonderful with a new collection at Niagara Falls Public Library*| Niagara This Week
  - 8.2. Other
    - 8.2.1. *Library's new community navigator had 'dream job' on her radar* | BarrieToday.com
    - 8.2.2. *Niagara-on-the-Lake library board in no hurry to find permanent CEO replacement* | Niagara-on-the-Lake Advance
  
9. CEO Report: A. Subnaik Kilgour
  
10. Committee Updates
  - 10.1. Risk & Finance Committee – S. Mongrain
    - 10.1.1. Approval of Minutes of May 1, 2024 Meeting
    - 10.1.2. Scheduling of next meeting
  - 10.2. Intellectual Freedom Committee – J. Roddy
  
11. New Business
  - 11.1. Reciprocal Borrowing Correspondence, St. Catharines Public Library
    - 11.1.1. Reciprocal Borrowing Agreement
  - 11.2. Non-Core Asset Management Plan – Appendix A
  - 11.3. Working Alone Policy
    - 11.3.1. Working Alone Risk Assessment Procedure
    - 11.3.2. Working Alone Risk Assessment Safety Plan Template

- 11.4. Grand Opening Invite from Alex
  - 11.4.1. Bookmark Invite Sample
  - 11.4.2. Draft of Email Invite

12. Other Business

- 12.1. System Stats Report, April 2024
- 12.2. Multi-Year Comparison, April 2024
- 12.3. Strategic Plan Report, April 2024
- 12.4. Supporting our Community and Staff Presentation Slidedeck, NFPL
- 12.5. Rotary Club Presentation Slidedeck, NFPL

Next Regular Board meeting is at 4:30 pm:

June 19, 2024  
September 18, 2024  
October 16, 2024