

**NIAGARA FALLS PUBLIC LIBRARY BOARD**  
**Wednesday, February 18, 2015**  
**Victoria Avenue Library Board Room**

**MINUTES**

**Present:** L. Visentin(chair), A. Andres-Jones, F. Franze, B. Ness, B. Peters, E. Sheridan  
**Staff:** M. Seymour

- 1) **CALL TO ORDER**  
Meeting called to order at 4:55pm (Anne Andres Jones arrived shortly thereafter)
- 2) **REGRETS**  
C. Dix, C. Ioannoni, R. Smith
- 3) **MINUTES OF THE January 21, 2015 BOARD**  
Moved by Frank Franze  
Seconded by Eric Sheridan
- 4) **BUSINESS ARISING**  
Update on the Stamford Lease renewal
- 5) **CORRESPONDENCE**  
St Paul High School requesting confirmation of continued Award. Board is proud to have started this and it should be continued. Staff to follow up for all schools.
- 6) **FINANCE COMMITTEE**
  - a) Library Cheque Register: Jan 21: \$23,148.36; Jan 29: \$21,463.84;  
Feb 04: \$29,978.41; Feb 11: \$125,640.67  
Read into the minutes. Moved by Brad Peters, Seconded by Barb Ness
  - b) Operating Budget actuals January 31, 2015  
Moved by Frank Franze,  
Seconded by Eric Sheridan
  - c) 2014 Year end actuals update
  - d) Audit update (2013 & 2014) meet with Auditor next week.  
Barb or Frank willing if Lou not.
- 7) **CHIEF LIBRARIAN'S REPORT**  
Carm Dix to be nominated for new NF Review Volunteer recognition award.  
Organizational Review – new Board needs to determine how to measure success.  
Capacity Building Grant has been released to library this week.

8) **NEW BUSINESS**

Wrap up of Board accomplishments this term. Chief Librarian to send copy to City Council. Also Library cards to be handed out to Councilors. Members congratulated Lou on his time as Chair.

9) **OTHER BUSINESS**

Barb and Anne attended the OLA Bootcamp for Library Trustees on January 31. They reported positively on the day and made several recommendations to the Board based on what they heard and learned. A written report was also distributed.

Motion: That henceforth the title of CEO be used interchangeably with the Chief Librarian designation as appropriate and all pertinent documents be changed to reflect this. Moved by Brad Peters; Seconded by Barb Ness.

Next Board meeting date is during March Break – so date has been switched to March 25<sup>th</sup>.

11) **ADJOURNMENT 6:05 pm**

Moved by Lou Visentin

NEXT MEETING

4:45pm

at Victoria Avenue Library

March 25<sup>th</sup>, 2015

April 15<sup>th</sup>, 2015

May 20<sup>th</sup>, 2015

June 17<sup>th</sup>, 2015

September 16<sup>th</sup>, 2015

October 21<sup>st</sup>, 2015

November 18<sup>th</sup>, 2015

December 16<sup>th</sup>, 2015