

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
May 17, 2017
Victoria Avenue Library - Sir Harry Oakes Room

PRESENT: B. Ness (Chair), B. Peters (Vice-Chair), C. Ioannoni (Councillor), A. Andres-Jones, J. Anstruther, F. Franze, K. Letourneau, E. Sheridan

REGRETS: J. Stamp

STAFF: A. Subnaik Kilgour, K. Goodman, C.Dunn

1) CALL TO ORDER:

Meeting called to order at 4:47 p.m.

2) APPROVAL OF AGENDA

MOTION: 2017-30 To approve the agenda of May 17, 2017 as amended.

MOVED BY: F. Franze

SECONDED BY: E. Sheridan

MOTION CARRIED

DISCLOSURE OF CONFLICT OF INTEREST

None

3) APPROVAL OF MINUTES

MOTION: 2017-31 To accept the minutes of the regular meeting of April 19, 2017

MOVED BY: F. Franze

SECONDED BY: B.Peters

MOTION CARRIED

4) CORRESPONDENCE

Heart Niagara Picnic
Thank you – Tech time
Letter – Business Development Department
Article – Dilemma for Librarians
Letter of Resignation – B.Peters (Vice-Chair)

MOTION: 2017-32 Purchase of one table at Heart Niagara and have staff recognition participants

MOVED BY: F. Franze

SECONDED BY: B.Peters

MOTION CARRIED

5) FINANCE COMMITTEE:

- a) The Library cheque registers were read into the minutes
- | | |
|---------------------|-------------|
| April 14 - 30, 2017 | \$24,225.79 |
| May 1 – 12, 2017 | \$34,014.22 |

MOTION: 2017-33 To accept the cheque registers of Apr 14-30 & May 1-12, 2017

MOVED BY: J. Anstruther

SECONDED BY: K. Letourneau

MOTION CARRIED

- b) Operating Budget - actuals as at April 30, 2017

MOTION: 2017-34 To accept the financial report of April 30, 2017

MOVED BY: F. Franze

SECONDED BY: J. Anstruther

MOTION CARRIED

6) STAMFORD CENTRE BRANCH UPDATE

MOTION: 2017-35 That the Library remain in the current Stamford Space and that the Board approve initiating a call for a request for proposal (RFP) for interested parties to come up with proposals for the renovated Stamford Branch space as per our requirements; and add an ongoing item to the agenda for the sub-committee to continue reporting back to the Board on the Stamford issue(s)

MOVED BY: J. Anstruther

SECONDED BY: E. Sheridan

MOTION CARRIED

7) CEO REPORT:

A. Subnaik Kilgour

- On May 18th a group of staff members will be doing tours of Innisfil, Brantford and Vaughan Public Libraries
- The Hours of Operation Survey has been completed by staff and a revised survey has been deployed to the public. The public survey will conclude in May
- The Canada 150 Celebration – Storywalk, held at MacBain Centre on April 25th was a success
- The Director of Business Development from the City has connected regarding their Smart City initiative. A meeting took place on May 15th with the consultant for the project
- The first round of Public Library Roundtable discussions was held on March 31st on the topic of Leadership & Innovation/Community Hubs

MOTION: 2017-36 That the net surplus amount of \$90,500 be transferred from the Automation Reserve fund to the Property Reserve fund.

MOVED BY: A. Andres-Jones

SECONDED BY: J. Anstruther

MOTION CARRIED

8) NEW BUSINESS:

Report on Family Day 2017 opening at Community Centre Library

MOTION: 2017-37 That the MacBain and Downtown [Victoria] Branch are open at the next Family Day 2018

MOVED BY: C. Ioannoni

SECONDED BY: A. Andres-Jones

MOTION CARRIED

11) ADJOURNMENT:

Meeting adjourned at 6:17 p.m.

NEXT MEETING
4:45pm
at Victoria Avenue Library

June 21, 2017
September 20, 2017
October 18, 2017
November 15, 2017
December 20, 2017