

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
September 29, 2021

The open-session meeting was held virtually on Zoom

The Committee-of-the-Whole meeting was held virtually on Google Meet

PRESENT: J. Anstruther (Vice-Chair), L. Lococo, B. Ness, T. Tredwell, K. Tsiantoulas, K. Letourneau

STAFF: A. Subnaik Kilgour, S. Gajjar, C. Burton

CALL TO ORDER:

Meeting called to order at 4:33 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

The Vice-chair requested to observe a moment of silence for the Truth and Reconciliation Day in honor of those who have been lost.

1. APPROVAL OF AGENDA

Revision proposed to move into Committee of Whole after Matter 2 “Disclosure of Pecuniary and conflict of interests”. Matter 9.1 “CEO Report on Vaccine passport and NFPL Vaccine Policy Implementation” was moved after the Committee of the Whole meeting. Matter 9.1 was followed by matter 3 “Approval of minutes” and 4 “Business arising from the Minutes”. Matters 8 “Finance Committee”, 9.2 “CEO Report- Sep 24, 2021” and 9.3 “Update on Stamford Library negotiation with landlords” were moved after matter 4.

MOTION: 2021-80 To approve the amended agenda [of September 29, 2021 Board meeting]

MOVED BY: B. Ness

SECONDED BY: L. Lococo

MOTION CARRIED

2. DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

3. COMMITTEE-OF-THE-WHOLE SESSION

MOTION: 2021-81 To move into Committee-of-the-Whole
MOVED BY: J. Anstruther
SECONDED BY: B. Ness
MOTION CARRIED

The Niagara Falls Public Library Board went “in camera” at 4:44 pm in order to address matters pertaining to:

- Labor relations or employee negotiations

MOTION: 2021-82 To rise from Committee-of-the-Whole
MOVED BY: K. Letourneau
SECONDED BY: L. Lococo
MOTION CARRIED

The “in camera” session was completed at 5:51 pm

4. CEO REPORT- VACCINE PASSPORTS AND NFPL VACCINE POLICY IMPLEMENTATION

A. Subnaik Kilgour

- The provincial government released the regulations for vaccine certification/vaccine passports, which will come into effect on September 22, 2021
- Libraries were deemed essential at the onset of the pandemic and remain so, therefore, Libraries are not included on the list of businesses that require proof of vaccination for customers entering into our facilities
- On August 24th 2021, the Ontario Government amended O.Reg.364/20: Rules for Areas at Step 3 and at the Roadmap Exit step and O.Reg.577/21. The amendments include new requirements for all Ontario employers, namely binding Ontario Employers to “comply with any advice, recommendations, and instructions issued by the a medical officer of health requiring businesses and organizations to establish, implement, and ensure compliance with COVID-19 vaccination policies during “Step 3 Roadmap Exit Step.”
- NF Public Library is compliant with the legislation as the “governing body” and our local MOH, Dr. Hiriji have not issued any formal instructions, recommendations, or requirements

K. Letourneau left the meeting at 6:22pm.

MOTION: 2021-83 To accept the [vaccination] policy
MOVED BY: T. Tredwell
SECONDED BY: B. Ness
MOTION CARRIED

5. NEW BUSINESS

5.1 Niagara Falls Public Library Updated Policies
NFPL Changes of Policy Index

- i. Lieu Time Policy
- ii. Holiday Policy
- iii. Work from Home Policy
- iv. Pregnancy and Parental Leave Policy
- v. Personal Electrical Appliance Policy
- vi. Hot Weather Policy

MOTION: 2021-84 To accept the policies

MOVED BY: L. Lococo

SECONDED BY: K. Tsiantoulas

MOTION CARRIED

L. Lococo left the meeting at 6:26 pm.

The Niagara Falls Public Library Board lost quorum at 6:26 pm.

6. FINANCE COMMITTEE

- a) The Library cheque/EFT registers were read into the minutes
- | | |
|--------------------------------------|---------------|
| June 1-30, 2021 – 2021 Fiscal Year | \$ 176,396.27 |
| July 1-31, 2021 - 2021 Fiscal Year | \$ 78,205.10 |
| August 1-31, 2021 – 2021 Fiscal Year | \$ 159,080.92 |
- b) Monthly revenue and actuals reports were provided for June, July and August 2021

7. CEO REPORT

A. Subnaik Kilgour

- Ontario Provincial Restriction Update and its effect on the Library
- Retirement of J. McIntosh, Customer Service Associate and H. Rodman, IRC and Local History Associate after 41 and 35 years of service
- C. Burton, Technology Coordinator featured in Evergreen Integrated Library Systems (ILS) Community
- Update on the MacBain Community Center
- Updated Library hours
- Victoria Avenue Library was a polling station for the recent federal government election

T. Tredwell and K. Tsiantoulas left the meeting at 6:56 pm.

Update on Stamford Library negotiation with landlords- J. Anstruther

J. Anstruther, Property Committee Chair, provided an update on the final outcome of the negotiations with the Stamford Branch landlords.

8. CORRESPONDENCE

- Public Library Operating Grant submission email confirmation
- Email confirmation for submission of application under Canada Community Revitalization Fund for the Stamford Library
- Letter from Deputy Minister, Ministry of Heritage, Sport, Tourism and Culture Industries
- Correspondence received on COVID-19 Proof of vaccination, Assistant Deputy Minister, Ontario
- Thank you letter from Nora Bartholomew, recipient of Niagara Falls Public Library Board Fine Arts Award
- Thank you note and NFPL award inclusion in Graduation ceremony booklet, Westlane Secondary School
- Thank you slides from Grade 4-19, Virtual School 1, DSBN

9. BOARD INFORMATION AND EDUCATION

- OHRC (Ontario Human Rights Commission) policy statement on COVID-19 vaccine mandates and proof of vaccine certificates
- “Access to City of Niagara Falls Facilities will require Proof of vaccination”, Niagara Falls Media release
- Report submitted to Niagara Falls City Council on the MacBain Community Center
- Report submitted to Niagara Falls City Council on Green and Inclusive Community Building Grant for Chippawa Arena, CAO Ken Todd
- July 2021 Newsletter, Ontario Library Service

10. ARTICLES OF INTEREST

Niagara Falls looks to federal grant to achieve city's 'first truly green building project' | Niagara Falls Review

Vaccination clinic coming to Niagara Falls | Linda Morgan

Stamford Lion look to more viable future after demolition of hall | Niagara Falls Review

11. OTHER BUSINESS

- a) The following items were provided for the Board's review:
- i. June, July and August 2021 Qualitative Statistics
 - ii. June, July and August 2021 Quantitative Statistics

12. ADJOURNMENT

Meeting adjourned at 7:16 pm

NEXT MEETING

October 27, 2021

November 17, 2021

December 15, 2021