

**NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING**

February 16, 2022

This meeting was held virtually on Zoom

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice-Chair), L. Lococo, B. Ness, D. Parakh, T. Tredwell,
K. Tsiantoulas

STAFF: A. Subnaik Kilgour, M. MacLaren, C. Burton, A. DeGiorgio, S. Gajjar

CALL TO ORDER:

Meeting called to order at 4.30 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1. APPROVAL OF AGENDA

MOTION: 2022- 10 To approve the agenda of February 16th, 2022 Board meeting

MOVED BY: B. Ness

SECONDED BY: D. Parakh

MOTION CARRIED

2. DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

3. APPROVAL OF MINUTES

MOTION: 2022- 11 To accept the minutes of regular and Committee-of-the-whole Board Meeting of January 19, 2022

MOVED BY: L. Lococo

SECONDED BY: B. Ness

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

None

K. Tsiantoulas joined the meeting at 4:33 pm.

5. COMMITTEE-OF-THE-WHOLE SESSION

MOTION: 2022- 12 To move into committee-of-the-whole
MOVED BY: B. Ness
SECONDED BY: T. Tredwell
MOTION CARRIED

The Niagara Falls Public Library Board went “in camera” at 4:33 pm in order to address matters pertaining to:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the Board

MOTION: 2022-15 To rise from Committee-of-the-Whole
MOVED BY: B. Ness
SECONDED BY: K. Tsiantoulas
MOTION CARRIED

The “in camera” session was completed at 5:25 pm

J. Anstruther joined the meeting at 5:27 pm.

6. CORRESPONDENCE

- Independence Letter – Crawford, Smith, & Swallow
- Audit Engagement Letter - Crawford, Smith, & Swallow

MOTION: 2022- 16 To accept the correspondence of February 16, 2022
MOVED BY: J. Anstruther
SECONDED BY: D. Parakh
MOTION CARRIED

7. BOARD INFORMATION AND EDUCATION

- 2022 Boards and Commissions, Fee for Service, Grants, and Honorarium Recommendations | Acting Director of Finance- City of Niagara Falls
- Appraisal of the Niagara Falls Public Library Local History and Archival Collections | Alexander Books
- Update to Public Library Covid-19 Measures | OLS
- Position on Protest and Disagreement related to Collections, Programs and Speakers in Libraries. An Interpretation of the Canadian Federation of Library Associations’ Statement on Intellectual Freedom and Libraries | Canadian Federation of Library Associations
- Additional Resources: January 28th Technical Briefing - Summary of Public Health and Workplace Safety Measures | Ministry of Heritage, Sport, Tourism and Culture Industries
- Protecting Local Public Libraries Across Ontario | OLA

- City of Niagara Falls announces Nidhi Punyarthi as City Solicitor and Director of Legal Services | City of Niagara Falls
- New Year, New Training Trends: 5 Key Topics in 2022 | Let's Talk Libraries LLP

MOTION: 2022-17 To endorse the CFLA statement on Protest and Disagreement related to collections, programs and speakers in libraries. To follow up on its recommendations by reviewing relevant Niagara Falls Public Library at the regular March Board meeting.

MOVED BY: B. Ness
SECONDED BY: L. Lococo
MOTION CARRIED

8. ARTICLES OF INTEREST

- Niagara Falls Warming Centres Open Today | NiagaraThisWeek
- Overcoming Digital Divides: What We Heard and Recommendations | Ryerson Leadership Lab Report
- Public Libraries Aren't Essential Services | Bookriot.com
- Washrooms, Menstrual and Incontinence Supplies are a Basic Human Right... | Toronto Star
- Hamilton Employer Shifting To 4-Day Workweek As Businesses Rethink Tradition | InTheHammer
- Toward a Trauma-Informed Model | American Libraries
- The Trauma of Library Work | American Libraries
- The Weight We Carry | American Libraries

9. FINANCE COMMITTEE

a) The Library cheque/EFT registers were read into the minutes

January 1-31, 2022 - 2022 Fiscal Year	\$ 112,908.44
January 1-31, 2022 - 2021 Fiscal Year	\$ 102,098.74

MOTION: 2022-18 To accept the cheque/EFT registers of January 1-31, 2022
MOVED BY: B. Ness
SECONDED BY: J. Anstruther
MOTION CARRIED

MOTION: 2022-19 To accept the reported revenues and actuals of January 2022
MOVED BY: D. Parakh
SECONDED BY: T. Tredwell
MOTION CARRIED

10. CEO REPORT

A. Subnaik Kilgour

- Update on provincial restrictions, Stamford library project, staffing and 2021 Audit

MOTION: 2022- 20 To accept the CEO report for February 11th, 2022
MOVED BY: J. Anstruther
SECONDED BY: D. Parakh
MOTION CARRIED

B. Ness left the meeting at 6:19 pm.

11. NEW BUSINESS

NFPL Procurement Policy

MOTION: 2022- 21 To accept the NFPL Procurement policy with the suggested amendments
MOVED BY: J. Anstruther
SECONDED BY: T. Tredwell
MOTION CARRIED

12. OTHER BUSINESS

- a) The following items were provided for the Board's review:
- January 2022 Qualitative Statistics
 - January 2022 Quantitative Statistics

13. ADJOURNMENT

Meeting adjourned at 6:43 pm

NEXT MEETING

March 29, 2022

April 20, 2022

May 18, 2022