

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
September 22, 2020
Victoria Avenue Library LaMarsh Room

PRESENT: A. Andres-Jones (Chair) (attended virtually), J. Anstruther (Vice-Chair), L. Lococo, B. Ness, T. Tredwell, K. Letourneau

ABSENT: K. Tsiantoulas

STAFF: A. Subnaik Kilgour, K. Rimnyak

CALL TO ORDER:

Meeting called to order at 2:01 pm

The meeting was chaired by J. Anstruther (Vice-Chair)

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1) APPROVAL OF AGENDA

MOTION: 2020-47 To approve the agenda of September 22, 2020

MOVED BY: B. Ness

SECONDED BY: L. Lococo

MOTION CARRIED

2) DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

3) APPROVAL OF MINUTES

MOTION: 2020-48 To accept the minutes of August 28, 2020

MOVED BY: T. Tredwell

SECONDED BY: B. Ness

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

None

4) CORRESPONDENCE

Thank you note from customer

Thank you email from staff member

MOTION: 2020-49 To accept the correspondence of September 22, 2020
MOVED BY: T. Tredwell
SECONDED BY: K. Letourneau
MOTION CARRIED

5) ARTICLES OF INTEREST

Niagara Falls Public Library

Two branches of Niagara Falls public libraries to resume public computer access | The Niagara Falls Review

New section of Millennium Recreational Trail opens in Niagara Falls | The Niagara Falls Review

Other

Uptick in COVID cases shelves in-person browsing at Newmarket library | NewmarketToday

Wetaskiwin Library postpones opening | Strathroy Age Dispatch

Newmarket Public Library provides walk-in service, online programs for infants this fall | Newmarket Era

6) FINANCE COMMITTEE

a) The Library cheque registers were read into the minutes
August 1-31, 2020 \$52,058.53

MOTION: 2020-50 To accept the cheque registers of August 1- 31, 2020
MOVED BY: K. Letourneau
SECONDED BY: B. Ness
MOTION CARRIED

b) Monthly revenue report was provided for August 2020

c) Operating Budget – actuals as at August 31, 2020

MOTION: 2020-51 To accept the financial reports of August 31, 2020
MOVED BY: T. Tredwell
SECONDED BY: K. Letourneau
MOTION CARRIED

d) The proposed 2021 Capital Budget was submitted to the Board for approval.

MOTION: 2020-52 To approve the 2021 Capital Budget as presented at the September 22, 2020 meeting.
MOVED BY: K. Letourneau
SECONDED BY: B. Ness
MOTION CARRIED

7) Committee-of-the-Whole Session

MOTION: 2020-53 To move into Committee-of-the-Whole
MOVED BY: A. Andres-Jones
SECONDED BY: K Letourneau
MOTION CARRIED

The Niagara Falls Public Library Board went “in camera” at 3:14 pm in order to address matters pertaining to:
Labour relations or employee negotiations

MOTION: 2020-55 To rise from Committee-of-the-Whole
MOVED BY: B. Ness
SECONDED BY: A. Andres-Jones
MOTION CARRIED

The “in camera” session was completed at 3:42 pm

8) **CEO REPORT**

A. Subnaik Kilgour

- Reopening update:
 - Computer access launched at Victoria Ave last week and at Community Centre on Sept 18, 2020.
 - Browse, Borrow, Go will start on Sept 28, 2020 at Victoria Ave, Community Centre and the Chippawa Library.
 - Stamford will remain closed until we reopen in our new location in the plaza
 - Curbside Pick-up and Take and Go will be available for customers who prefer contactless pick up
 - Tap is activated on all debit/credit terminals and will be encouraged as the preferred payment method but cash will still be accepted
 - We will remain fine free until the end of the year, but existing fine payments will be accepted
- Stamford update:
 - Work is currently being done on the design and layout of the new Stamford Library
 - Senior Team is working with JM & Company’s Design Team and our Ontario representative
 - A press release will be put out to the Public after A. Subnaik Kilgour has discussed with City Staff
- We have met with a sterilization company who offers enhanced cleaning and dry fogging. Options and costs are currently being considered.

MOTION: 2020-56 To accept the CEO report for September 22, 2020
MOVED BY: T. Tredwell
SECONDED BY: A. Andres-Jones
MOTION CARRIED

9) OTHER BUSINESS:

1. February 2020 Qualitative Statistics were provided for the Board's review
2. March 2020 Qualitative Statistics were provided for the Board's review
3. April 2020 Qualitative Statistics were provided for the Board's review
4. May 2020 Qualitative Statistics were provided for the Board's review
5. August 2020 Quantitative Statistics were provided for the Board's review

MOTION: 2020-57 To excuse Kathy Tsiantoulas' absence from today's meeting
MOVED BY: A. Andres-Jones
SECONDED BY: T. Tredwell
MOTION CARRIED

10) ADJOURNMENT:

Meeting adjourned at 3:48 pm

NEXT MEETING
at Victoria Avenue Library

October 21, 2020
November 18, 2020
December 16, 2020