

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
April 20, 2022

This meeting was held virtually on Zoom

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice-Chair), L. Lococo, B. Ness, D. Parakh, T. Tredwell,
K. Tsiantoulas, K. Letourneau

STAFF: A. Subnaik Kilgour, M. MacLaren, B. Gillap

CALL TO ORDER:

Meeting called to order at 4.30 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1. APPROVAL OF AGENDA

MOTION: 2022-33 To approve the agenda of April 20th, 2022 Board meeting
MOVED BY: B. Ness
SECONDED BY: K. Tsiantoulas
MOTION CARRIED

2. DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

3. APPROVAL OF MINUTES

- Minutes of March 29th, 2022- Board Meeting
- Minutes of March 29th, 2022- Committee-of-the-Whole

MOTION: 2022-34 To accept the minutes of regular and Committee-of-the-whole Board Meeting of March 29th, 2022
MOVED BY: B. Ness
SECONDED BY: L. Lococo
MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

None

5. COMMITTEE-OF-THE-WHOLE SESSION

MOTION: 2022-35 To move into committee-of-the-whole meeting
MOVED BY: J. Anstruther
SECONDED BY: D. Parakh
MOTION CARRIED

The Niagara Falls Public Library Board went “in camera” at 4:33 pm in order to address matters pertaining to:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the Board

MOTION: 2022-38 To move out Committee-of-the-Whole meeting
MOVED BY: J. Anstruther
SECONDED BY: D. Parakh
MOTION CARRIED

The “in camera” session was completed at 5:08 pm.

6. CORRESPONDENCE

- Offering the OMERS plan to non-full-time employees, OMERS
- Scholarship Contribution letter, St. Michael Catholic High School

MOTION: 2022-39 To accept the correspondence of April 20, 2022
MOVED BY: D. Parakh
SECONDED BY: J. Anstruther
MOTION CARRIED

7. BOARD INFORMATION AND EDUCATION

- Press Release NFPL- Bringing art and poetry together at Niagara Falls Public Library, Laura Martin
- Board Self Evaluations and Assessments, Jesse Roberts
- Protecting Local Public Libraries across Ontario, OLA
- Year one in review, OLS

8. ARTICLES OF INTEREST

- The New MacBain Community Centre, City of Niagara Falls Media Release
- Being a Public Librarian can be dangerous work, why don't we acknowledge that?, Amanda Oliver
- Overwhelm and burnout- what's the difference?, Cathy Ginsbery

9. FINANCE COMMITTEE

a) The Library cheque/EFT registers were read into the minutes

| | |
|-------------------------------------|---------------|
| March 1-31, 2022 - 2022 Fiscal Year | \$ 283,475.74 |
| March 1-31, 2022 - 2021 Fiscal Year | \$ -1,409.21 |

MOTION: 2022-40 To accept the cheque/EFT registers of March 1-31, 2022 provided Alicia follows up on the Midwest Tape adjustment for the 2022 fiscal year

MOVED BY: J. Anstruther

SECONDED BY: T. Tredwell

MOTION CARRIED

b) Transfer of 2021 Capital Project (Collections) surplus and adjustment to 2022 capital budget Report was presented to the Board

MOTION: 2022-41 To accept recommendation 1 and 2 as presented in the Transfer of 2021 Capital Project (Collections) surplus and adjustment to 2022 capital budget report dated April 9, 2022

MOVED BY: J. Anstruther

SECONDED BY: B. Ness

MOTION CARRIED

10. CEO REPORT

A. Subnaik Kilgour

- Update on Stamford Library, the School Awards and the Audit 2021.

MOTION: 2022-42 To accept the oral CEO report for April 20th, 2022

MOVED BY: B. Ness

SECONDED BY: J. Anstruther

MOTION CARRIED

11. NEW BUSINESS

Policy/Bylaw Update Index

- OHS Policy
- Right to Disconnect Policy (FYI)
- Use of Corporate Resources for Election Purpose Policy
- Code of Conduct Policy
- Library Community Space Rental Policy (formerly Library Spaces Booking Policy)

MOTION: 2022-43 To accept the updated NFPL policies and bylaws (11.1.1), (11.1.3), (11.1.4), (11.1.5) with amendments by Alicia as discussed and mutually agreed upon

MOVED BY: D. Parakh

SECONDED BY: J. Anstruther

MOTION CARRIED

12. OTHER BUSINESS

- a) The following items were provided for the Board's review:
- i. March 2022 Qualitative Statistics
 - ii. March 2022 Quantitative Statistics
 - iii. 2022 Q1 Stats Snapshot

13. ADJOURNMENT

Meeting adjourned at 6:45 pm

NEXT MEETING

May 18, 2022

June 15, 2022

September 21, 2022