

**NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING**

December 15, 2021

The open-session meeting was held virtually on Zoom

The Committee-of-the-Whole meeting was held virtually on Google Meet

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice-Chair), L. Lococo, B. Ness, K. Tsiantoulas,
K. Letourneau, D. Parakh

STAFF: A. Subnaik Kilgour, S. Gajjar, C. Burton, A. DeGiorgio, M. MacLaren, S. DiBattista

CALL TO ORDER:

Meeting called to order at 4:31 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1. APPROVAL OF AGENDA

Revision proposed to move in-camera after matter 4 "Matters arising from Minutes".

MOTION: 2021-116 To approve the revised agenda [of December 15th, 2021 Board meeting]

MOVED BY: B. Ness

SECONDED BY: D. Parakh

MOTION CARRIED

2. DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

3. APPROVAL OF MINUTES

MOTION: 2021-117 To accept the minutes of regular and committee-of-the-whole Board meeting of November 17, 2021

MOVED BY: D. Parakh

SECONDED BY: L. Lococo

MOTION CARRIED

4. MATTERS ARISING FROM MINUTES

None

The Board ratified motions 2021-114 and 2021-115.

MOTION: 2021-114 To move forward with the successful RFP bidder for the Stamford Project
MOVED BY: J. Anstruther
SECONDED BY: D. Parakh
MOTION CARRIED

MOTION: 2021-115 To move 2020 surplus into the Property Reserve with the aforesaid breakdown [as per A. Subnaik Kilgour’s email dated November 26, 2021] of the funds
MOVED BY: J. Anstruther
SECONDED BY: D. Parakh
MOTION CARRIED

MOTION: 2021-118 To move into Committee-of-the-Whole
MOVED BY: K. Tsiantoulas
SECONDED BY: K. Letourneau
MOTION CARRIED

The Niagara Falls Public Library Board went “in camera” at 4:36 pm in order to address matters pertaining to:

- Labour relations or employee negotiations

MOTION: 2021-119 To rise from Committee-of-the-Whole
MOVED BY: L. Lococo
SECONDED BY: J. . Anstruther
MOTION CARRIED

The “in camera” session was completed at 5:10 pm

A.DiGiorgio left the meeting at 5:10 pm.

5. NEW BUSINESS

S. DiBattista, CS Manager, presented the final report on pilot project for eliminating overdue fines/options for material recovery.

MOTION: 2021-120 To accept the recommendation as it is in the report
Moved BY: J. Anstruther
SECONDED BY: L. Lococo
MOTION CARRIED

S. DiBattista and M. MacLaren left the meeting around 5:37 pm.

6. CORRESPONDENCE

- Chippawa Parking Lot transfer document
- Email confirmation for receipt of PLOG
- Membership renewal letter, Federation of Ontario Public Libraries

MOTION: 2021-121 To accept the correspondence of December 15, 2021
Moved BY: K. Tsiantoulas
SECONDED BY: J. Anstruther
MOTION CARRIED

7. BOARD INFORMATION AND EDUCATION

- 2022 Budget Engagement Result Presentation, J. Burgess and D. Morton
- The Exchange Niagara Falls presentation
- OLS Falls Newsletter
- OLS News December 2021

8. ARTICLES OF INTEREST

- *Stories of homelessness shared with Community thanks to foundation laid by Political Science grad* | Amanda Bisho
- *Bill 27: Right to disconnect passes in Ontario* | Human Resources Director
- *Going fine free is overdue* | Vancouver Sun
- *Fine-free: It's time* | Meredith Schwartz
- *Could County operated Library replace municipal branches in towns, townships?* | Barrietoday.com
- *Library boards raise alarm at consultant suggestion of county-wide library system* | collingwoodtoday.ca
- *Library services stay status quo in Simcoe County* | Jessica Owen

- *Emergency case law regarding the enforcement of vaccination policies* | Alex Kagan and Jessica Schissler
- *Mandatory COVID-19 vaccination policies: Context is everything* | Jeffrey D.A. Murray

9. FINANCE COMMITTEE

- a) The Library cheque/EFT registers were read into the minutes
 November 1-30, 2021 – 2021 Fiscal year \$ 130,106.52

MOTION: 2021-122 To accept the cheque/EFT register of November 1-30 [2021]
MOVED BY: K. Letourneau
SECONDED BY: J. Anstruther
MOTION CARRIED

- b) Monthly revenue and actual reports were provided for November 2021

MOTION: 2021-123 To accept the reported revenue and actuals of November 2021
MOVED BY: K. Letourneau
SECONDED BY: J. Anstruther
MOTION CARRIED

10. CEO REPORT

A. Subnaik Kilgour

- Update on Stamford Project, retirement benefits, grant funding, Charitable Tax Return, 2022 Operating Budget meeting with the Finance team at the City of Niagara Falls and Memorandum of Understanding between the Niagara Falls Public Library and the City of Niagara Falls

MOTION: 2021-124 To accept the CEO Report for December 9, 2021
MOVED BY: B. Ness
SECONDED BY: J. Anstruther
MOTION CARRIED

11. OTHER BUSINESS

- a) The following items were provided for the Board’s review:
- i. November 2021 Qualitative Statistics
 - ii. November 2021 Quantitative Statistics

12. ADJOURNMENT

Meeting adjourned at 6:36 pm

NEXT MEETING

January 19, 2022

February 16, 2022

March 16, 2022