

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
November 15, 2017
Victoria Avenue Library Board Room

PRESENT: A. Andres-Jones (Vice-Chair), J. Anstruther, K. Dockstader, F. Franze, K. Letourneau, E. Sheridan

REGRETS: B. Ness (Chair), C. Ioannoni (Councillor), J. Stamp

STAFF: A. Subnaik Kilgour, K. Goodman

1) CALL TO ORDER:

Meeting called to order at 4:52 p.m.

2) APPROVAL OF AGENDA

MOTION: 2017-60 To approve the agenda of November 15, 2017 as amended

Moved BY: K. Letourneau

SECONDED BY: K. Dockstader

MOTION CARRIED

3) APPROVAL OF MINUTES

MOTION: 2017-61 To accept the minutes of the regular meeting of Oct 18, 2017

Moved BY: E. Sheridan

SECONDED BY: K. Letourneau

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

None

4) CORRESPONDENCE

The Federation of Ontario Public Libraries

Program comments – Paint Express/ Water Colour

CFLA Position Statement on Diversity and Inclusion

Article – *Not just books anymore* Niagara This Week

Article – *From preserving the past to embracing the future* Niagara Falls Review

MOTION: 2017-62 To adopt the Position Statement on Diversity and Inclusion by the Federation of Ontario Public Libraries

Moved BY: F. Franze

SECONDED BY: K. Dockstader

MOTION CARRIED

5) FINANCE COMMITTEE

- a) The Library cheque registers were read into the minutes
October 1-31, 2017 \$73,082.44

MOTION: 2017-63 To accept the cheque registers of October 1-31, 2017
MOVED BY: K. Letourneau
SECONDED BY: K. Dockstader
MOTION CARRIED

- b) Operating Budget – actuals as at October 31, 2017

MOTION: 2017-64 To accept the financial report of October 31, 2017
MOVED BY: F. Franze
SECONDED BY: K. Dockstader
MOTION CARRIED

6) CEO REPORT:

A. Subnaik Kilgour

- Food for Fines/Amnesty Week will be taking place December 2-9, 2017 - we will be partnering with Project Share for this drive
- The ILS Migration is on schedule with a Dec 14th Go Live date
- The Library will be closed Dec 11th-13th to allow for staff Mental Health and ILS training
- Andrea Jones donated an Electric Guitar and Amp to the new Maker Space
- Positive feedback has been received regarding the opening up of access to the Baby Grand piano
- Workshops on 3D printing and Media Lab software are being developed and will be offered over the next couple of months
- Research is taking place in regards to a potential Tool Library in the Cultural Hub
- The next step with the Stamford renovation is the preparation of an RFP – the Property Committee is to meet prior to the December meeting
- We have received multiple quotes for a Pay Equity consultant. They are being reviewed with hopes of the process to begin prior to year end

MOTION: 2017-65 Approval to spend up to \$20,000 in 2017 and \$20,000 in 2018 for pay equity compliance
MOVED BY: F. Franze
SECONDED BY: E. Sheridan
MOTION CARRIED

7) NEW BUSINESS:

- 1) The 2018 Holiday Closures were brought forward for approval

MOTION: 2017-66 To recognize the closure of the library to the public on the days in the board attachment

MOVED BY: K. Dockstader

SECONDED BY: K. Letourneau

MOTION CARRIED

- 2) The December 2017 regular meeting of the Niagara Falls Public Library Board was rescheduled

MOTION: 2017-67 That we [the NFPL Board] meet on December 13, 2017 [to replace the previously scheduled December 20, 2017 regular meeting]

MOVED BY: E. Sheridan

SECONDED BY: J. Anstruther

MOTION CARRIED

8) OTHER BUSINESS:

- 1) A copy of the October 24, 2017 presentation to Niagara Falls City Council was included for the Boards review and records

9) ADJOURNMENT:

Meeting adjourned at 5:52 pm

NEXT MEETING
4:45pm
at Victoria Avenue Library

December 13, 2017