

**NIAGARA FALLS PUBLIC LIBRARY BOARD**  
**Wednesday, December 16 , 2015**  
**Victoria Avenue Library Board Room**

**MINUTES**

**Present:** B. Ness (chair), A. Andres-Jones, F. Franze, B. Peters,  
E. Sheridan, J. Stamp  
**Staff:** M. Seymour, R. Smith

1) **CALL TO ORDER:**  
Meeting called to order at 4:50pm

2) **REGRETS:** J. Anstruther, C. Ioannoni

**Approval of Agenda:** Motion by F. Franze  
Second A. Andres-Jones Carried.

**Disclosure of Interest:** None

3) **MINUTES OF THE November 18<sup>th</sup> BOARD:**  
Motion to accept E. Sheridan  
Seconded by B. Peters Carried.

4) **BUSINESS ARISING:**

5) **CORRESPONDENCE:**  
Respond to Niagara Falls Horticultural Society re plant sale  
Motion F. Franze  
Seconded A. Andres-Jones Carried.

6) **FINANCE COMMITTEE:**  
a) Library Cheque Register: Nov 19: \$33,954.91; Nov 25: \$20,222.35;  
Dec 2: \$53,645.67; Dec 9: \$29,868.55;

Read into the minutes

Ask C. Ioannoni to point out the cost of water the NFPL pays to the YMCA.

Motion F. Franze  
Seconded B. Peters Carried.

b) Operating Budget actuals November 30, 2015  
Motion A. Andres-Jones  
Seconded E. Sheridan Carried.

Submitted proposed preliminary Budget 2016 & Notes  
Motion A. Andres-Jones  
Seconded B. Peters Carried.

c) Year End Actuals: Waiting for provincial grant expect in new year

7) **CEO Report:** M. Seymour

8) **NEW BUSINESS:**

1) Library Calendar 2016

Motion A. Andres-Jones

Seconded B. Peters Carried

2) Board Calendar 2016

3) Emergency Closure Policy: Update media info

Additional e-mail address for B. Ness

Motion E. Sheridan

Seconded J. Stamp Carried.

4) Letter to Minister

Motion F. Franze

Second B. Peters Carried.

10) **OTHER BUSINESS:**

Board Christmas gift NFLP t-shirt with new logo

New website active end of January 2016

Merry Christmas to all

11) **ADJOURNMENT:** 5:40pm

Moved by Barb Ness

Seconded by Eric Sheridan

NEXT MEETING  
4:45pm  
at Victoria Avenue Library  
January 20, 2016  
February 17, 2016  
March 16, 2016