

**NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
DECEMBER 20, 2023
LAMARSH ROOM, VICTORIA AVENUE LIBRARY & GOOGLE MEET**

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice Chair), M. Fraiman, L. Lococo, S. Mongrain, B. Ness, J. Roddy, T. Tredwell, K. Tsiantoulas

REGRETS: None

GUESTS: None

STAFF: A. Subnaik Kilgour, M. MacLaren, K. Rimnyak, B. Ur rehman

Meeting was chaired by J. Anstruther

CALL TO ORDER:

Meeting called to order at 4:38 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishinaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1. APPROVAL OF AGENDA

MOTION: 2023-107 To approve the agenda of the December 20, 2023 Board Meeting
MOVED BY: B. Ness
SECONDED BY: M. Fraiman
MOTION CARRIED

2. DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

3. APPROVAL OF MINUTES

3.1. Regular Minutes of November 30, 2023 Board Meeting

MOTION: 2023-108 To accept the regular minutes of November 30, 2023
MOVED BY: T. Tredwell
SECONDED BY: S. Mongrain
MOTION CARRIED

3.2. Committee-of-the-Whole Minutes of November 30, 2023 Board Meeting

MOTION: 2023-109 To accept the Committee-of-the-Whole minutes of November 30, 2023
MOVED BY: M. Fraiman
SECONDED BY: L. Lococo
MOTION CARRIED

4. **BUSINESS ARISING FROM THE MINUTES**

None

5. **FINANCE COMMITTEE**

5.1. Monthly Revenue detail:

5.1.1. Revenue details for November 2023

MOTION: 2023-110 To accept the revenue for the month of November 2023
MOVED BY: B. Ness
SECONDED BY: S. Mongrain
MOTION CARRIED

5.2. Monthly Actuals

5.2.1. Actuals as on November 30, 2023

MOTION: 2023-111 To accept the Actuals Report as on November 30, 2023
MOVED BY: S. Mongrain
SECONDED BY: J. Roddy
MOTION CARRIED

The Board instructed the Library to move forward with a 4.43% budget request.

6. **COMMITTEE-OF-THE-WHOLE SESSION**

MOTION: 2023- 112 To move into Committee-of-the-Whole
MOVED BY: T. Tredwell
SECONDED BY: J. Roddy
MOTION CARRIED

The Niagara Falls Public Library Board went “in camera” at 5:16 pm in order to address matters pertaining to:

- Personal matters about an identifiable individual:
- litigation or potential litigation, including matters before administrative tribunals, affecting the board;

MOTION: 2023-116 To rise from Committee-of-the-Whole
MOVED BY: T. Tredwell
SECONDED BY: L. Lococo
MOTION CARRIED

The “in camera” session was completed at 6:05 pm.

MOTION: 2023-117 To accept the business conducted in-camera on December 20, 2023
MOVED BY: M. Fraiman
SECONDED BY: J. Roddy
MOTION CARRIED

7. BOARD INFORMATION AND EDUCATION

- 7.1. City Council Updates and Highlights from November 28, City of Niagara Falls
- 7.2. Let’s Talk City Survey Results, City of Niagara Falls
- 7.3. Councils of West Lincoln, Lincoln, and Grimsby Hold Special Meeting, Town of Grimsby News
- 7.4. Asset Management Plan- Non-Core Assets 2024 Project Update, City of Niagara Falls
- 7.5. Nonprofit Sector Surveys, Ontario Nonprofit Network
- 7.6. Educational Video – Governance 101: Effective Meetings and Parliamentary Procedure

8. ARTICLES OF INTEREST

- 8.1. Supreme Court Sudbury appeal ruling shocks construction industry | Daily Commercial News
- 8.2. Books, internet and naloxone: In-house nurse supports people in crisis at Edmonton library | CBC
- 8.3. Ottawa Public Library seeks \$3M for security guards, citing rise in dangerous incidents | Ottawa Citizen
- 8.4. Make governance report public - opinion | Niagara Falls Review

9. CEO REPORT

- 9.1. December 20, 2023 CEO Report
A. Subnaik Kilgour presented the December 2023 CEO Report
Information and updates were provided on regional governance review, city finance updates, and the development charges study.

Following the presentation of the CEO report and related discussion, the following motion was made:

MOTION: 2023-118 To accept the CEO report of December 20, 2023
MOVED BY: T. Tredwell
SECONDED BY: J. Roddy
MOTION CARRIED

10. NEW BUSINESS

10.1. Project Report for the Renovation of the Stamford Centre Library

MOTION: 2023-119 To accept the Project Report for the Renovation of the Stamford Centre Library

MOVED BY: M. Fraiman

SECONDED BY: T. Tredwell

MOTION CARRIED

J. Roddy left at 6:59 pm

10.2. 2024-2028 Strategic Plan - Year 1 Planning

MOTION: 2023-120 To accept the 2024-2028 Strategic Plan - Year 1 Planning Report

MOVED BY: L. Lococo

SECONDED BY: M. Fraiman

MOTION CARRIED

S. Mongrain left at 7:00 pm

10.3. Chippawa Arena Early Program Report

MOTION: 2023-121 To accept the Chippawa Arena Early Program Report

MOVED BY: A. Andres-Jones

SECONDED BY: K. Tsiantoulas

MOTION CARRIED

11. OTHER BUSINESS

The following items were provided for the Board's review:

11.1. December 2023 HR Metrics – Absence and Incident Data

11.2. November 2023 Circulation and Program Tracker

11.3. November 2023 Qualitative Statistics

11.4. November 2023 Quantitative Statistics

12. ADJOURNMENT

Meeting adjourned at 7:09 pm

NEXT MEETINGS

January 17, 2024

February 21, 2024

March 20, 2024