

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
May 18, 2022

This meeting was held virtually on Zoom

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice-Chair), L. Lococo, D. Parakh, T. Tredwell,
K. Tsiantoulas, K. Letourneau

STAFF: A. Subnaik Kilgour, M. MacLaren, B. Gillap, S. Gajjar

CALL TO ORDER:

Meeting called to order at 4.30 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1. APPROVAL OF AGENDA

MOTION: 2022-44 To approve the agenda of May 18th, 2022 Board meeting
MOVED BY: T. Tredwell
SECONDED BY: L. Lococo
MOTION CARRIED

2. DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

K. Letourneau joined the meeting at 4:33 pm

3. APPROVAL OF MINUTES

- Minutes of April 20th, 2022- Board Meeting
- Minutes of April 20th, 2022- Committee-of-the-Whole

MOTION: 2022-45 To accept the minutes of regular and Committee-of-the-whole Board Meeting of April 20th, 2022

Moved BY: K. Letourneau

SECONDED BY: K. Tsiantoulas

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

None

5. CORRESPONDENCE

- CRA – Reminder to file 2021 Charitable return

MOTION: 2022-46 To accept the correspondence of May 18th, 2022

Moved BY: K. Letourneau

SECONDED BY: T. Tredwell

MOTION CARRIED

6. BOARD INFORMATION AND EDUCATION

- Amendments to the OHSA via Bill 88: Naloxone Resource Guide
- Obituary for Jytte Cherrie
- Asset Management Overview, City of Niagara Falls
- Board Legacy Documents
 - Transcription of the OLS Board Legacy Video
 - Concept of Board Legacy, OLS
 - Public Library Board Legacy Document Template, OLBA
 - Succession Planning- Legacy Document, Stormont, Dundas and Glengarry County Library Board
 - Legacy Document 2015-2018, Selwyn Public Library Board
- Party Platform Commitments - Elections Update, OLA
- Ontario Election Advocacy Toolkit 2022 - Protecting Local Public Libraries across Ontario, OLA

A. Andres-Jones directed A. Subnaik Kilgour to create a Google Form with the OLBA Legacy Document Template and share it with the Board. This will serve as a starting point for discussion, which will then be compiled into an official document.

A. Andres-Jones directed to reach out to the Fort Erie and NOTL Libraries in order to provide a coordinated approach to all candidates and to post the results on the Library's website. Anne stated that even if the other libraries do not join, we should proceed.

J. Anstruther joined the meeting at 4:47 pm

7. ARTICLES OF INTEREST

- Being a Public Librarian Can Be Dangerous Work, Why Don't We Acknowledge That? - Amanda Oliver
- Four ways to avoid the "transition trap" in your strategic planning - Stuart Hunt
- Libraries are open to all, but are library staff equipped to help everyone who comes through the doors? - Jolene Rudisuela
- St. Catharines library board asks for report on culling of special collections – Karena Walter
- The Great Resignation or the Great Rethink? - Ranjay Gulati

S. Gajjar joined the meeting at 4:57 pm

8. FINANCE COMMITTEE

a) The Library cheque/EFT registers were read into the minutes
April 1-30, 2022 - 2022 Fiscal Year \$ 89,800.80

b) Monthly Revenue detail:
Revenue details for February 2022
Revenue details March 2022
Revenue details April 2022

c) Monthly Actuals:
Actuals as on February 28, 2022
Actuals as on March 31, 2022
Actuals as on April 30, 2022

MOTION: 2022- 47 To accept the cheque/EFT registers of April 1-30, 2022
MOVED BY: T. Tredwell
SECONDED BY: J. Anstruther
MOTION CARRIED

MOTION: 2022- 48 To accept the revenue and actuals for the month of February, March and April 2022
MOVED BY: D. Parakh
SECONDED BY: K. Tsiantoulas
MOTION CARRIED

9. CEO REPORT

A. Subnaik Kilgour

- Update on provincial restrictions, Stamford Library, Room Bookings and the Audit 2021.

MOTION: 2022-49 To accept the oral CEO report for May 18th, 2022

MOVED BY: T. Tredwell

SECONDED BY: L. Lococo

MOTION CARRIED

S. Gajjar left the meeting at 5:57 pm and K. Letourneau left the meeting at 6:00 pm

10. NEW BUSINESS

Policy/Bylaw Update Index

- Right to Disconnect Policy - Library Informed Version
- Right to Disconnect – Peninsula Version
- Code of Conduct Policy

MOTION: 2022-50 To accept the new policy the Right to Disconnect Policy as proposed by Peninsula, with a memorandum to follow giving examples of interpretation and application of the policy.

MOVED BY: J. Anstruther

SECONDED BY: D. Parakh

MOTION CARRIED

The phrase "anywhere on library property" will be added to the substance use clause in "Code of Conduct" policy.

MOTION: 2022-51 To accept the updated Code of Conduct Policy.

MOVED BY: K. Tsiantoulas

SECONDED BY: D. Parakh

MOTION CARRIED

K. Tsiantoulas left the meeting at 6:27 pm

11. OTHER BUSINESS

- a) The following items were provided for the Board's review:
 - i. April 2022 Qualitative Statistics
 - ii. April 2022 Quantitative Statistics

12. ADJOURNMENT

Meeting adjourned at 6:28 pm

NEXT MEETING

June 15, 2022
September 21, 2022
October 19, 2022
November 16, 2022
December 21, 2022