

**NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
OCTOBER 18, 2023**

LAMARSH ROOM, VICTORIA AVENUE LIBRARY & GOOGLE MEET

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice Chair), M. Fraiman, L. Lococo, S. Mongrain, B. Ness, T. Tredwell, K. Tsiantoulas

REGRETS: J. Roddy

GUESTS: None

STAFF: A. Subnaik Kilgour, C. Lee, M. MacLaren, K. Rimnyak

Meeting was chaired by A. Andres-Jones

CALL TO ORDER:

Meeting called to order at 4:33 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishinaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1. APPROVAL OF AGENDA

MOTION: 2023-83 To approve the agenda of the October 18, 2023 Board Meeting
MOVED BY: B. Ness
SECONDED BY: S. Mongrain
MOTION CARRIED

2. DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

3. APPROVAL OF MINUTES

3.1. Regular Minutes of September 20, 2023 Board Meeting

MOTION: 2023-84 To accept the regular minutes of September 20, 2023
MOVED BY: T. Tredwell
SECONDED BY: B. Ness
MOTION CARRIED

3.2. Committee-of-the-Whole Minutes of the September 20, 2023 Board Meeting

MOTION: 2023-85 To accept the Committee-of-the-Whole minutes of September 20, 2023
MOVED BY: T. Tredwell
SECONDED BY: L. Lococo
MOTION CARRIED

4. **BUSINESS ARISING FROM THE MINUTES**

None

5. **FINANCE COMMITTEE**

5.1. Library Cheque/EFT registers:

5.1.1. September 1-30, 2023 - 2023 Fiscal Year \$316,173.77

5.2. Monthly Revenue detail:

5.2.1. Revenue details for September 2023

MOTION: 2023-86 To accept the revenue details for the month of September, 2023
MOVED BY: S. Mongrain
SECONDED BY: B. Ness
MOTION CARRIED

5.3. Monthly Actuals

5.3.1. Actuals as on September 30, 2023

MOTION: 2023-87 To accept the Actuals Report as on September 30, 2023
MOVED BY: S. Mongrain
SECONDED BY: K. Tsiantoulas
MOTION CARRIED

5.4. Donation Detail for May-September 2023

MOTION: 2023-88 To accept the Donation Detail Report to September 2023
MOVED BY: M. Fraiman
SECONDED BY: L. Lococo
MOTION CARRIED

5.5. 2024 Capital Budget Meeting – Library, City of Niagara Falls

MOTION: 2023-89 To accept the City of Niagara Falls 2024 Capital Budget Meeting Package as presented

MOVED BY: T. Tredwell
SECONDED BY: B. Ness
MOTION CARRIED

K. Rimnyak departed the meeting

6. CORRESPONDENCE

- 6.1. Board Recruitment Memo to City Council, City of Niagara Falls
- 6.2. New ERP System Email, City of Niagara Falls

MOTION: 2023-90 To accept the correspondence of October 18, 2023
MOVED BY: B. Ness
SECONDED BY: M. Fraiman
MOTION CARRIED

7. BOARD INFORMATION AND EDUCATION

- 7.1. Former regional CAO, NOTL resident pushing amalgamation, Niagara-On-The-Lake Local
- 7.2. Professional and Institutional Ethics and the Challenges Facing Public Libraries, Michael Dudley of the University of Winnipeg
- 7.3. Educational Video – Governance 101: Roles and Responsibilities of the Board

8. ARTICLES OF INTEREST

8.1. Niagara Falls Public Library

- 8.1.1. Art exhibit pays tribute to residential schoolchildren, missing and murdered women and girls | Niagara This Week
- 8.1.2. Becky Dixon – Niagara Falls Public Library | The Source
- 8.1.3. Becky Dixon – What’s Up At The Niagara Falls Library | Newstalk 610 CKTB

8.2. Other

- 8.2.1. Armed person call sends Niagara Regional Police to Welland Public Library | Welland Tribune
- 8.2.2. Sault library staff ‘scared to come in to work,’ union says | SooToday
- 8.2.3. London library bans academic freedom lecture | True North
- 8.2.4. How to Use Data to Get More Patrons Engaged & Through the Door | Library IQ
- 8.2.5. Canada’s voluntary AI code of conduct is coming – not everyone is enthused | CBC News

J. Anstruther arrived at 6:06pm

9. CEO REPORT

9.1. October 2023

A. Subnaik Kilgour presented the October 2023 CEO Report

Information and updates were provided on the addition of a new board member, plans to present to City Council, shared services, the Stamford build, EAP and staffing, our insurance providers and auditor, HRIS system, and the Chippawa building.

Following the presentation of the CEO report and related discussion, the following motion was made:

MOTION: 2023-91 To accept the CEO report of October 18, 2023
MOVED BY: J. Anstruther
SECONDED BY: T. Tredwell
MOTION CARRIED

10. NEW BUSINESS

10.1. 2024 Library Closure Calendar

MOTION: 2023-92 To accept the 2024 Library Closure Schedule as presented
MOVED BY: S. Mongrain
SECONDED BY: M. Fraiman
MOTION CARRIED

11. OTHER BUSINESS

The following items were provided for the Board’s review:

- 11.1. July-September 2023 Q3 Snapshot
- 11.2. September 2023 Qualitative Statistics
- 11.3. September 2023 Quantitative Statistics
- 11.4. September 2023 Circulation and Program Tracker

12. ADJOURNMENT

Meeting adjourned at 7:01 pm

NEXT MEETINGS

- November 15, 2023
- December 20, 2023
- January 17, 2024