

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
December 21, 2016
Victoria Avenue Library Board Room

PRESENT: B. Ness (Chair), B. Peters (Vice-Chair), C. Ioannoni (Councillor), A. Andres-Jones, F. Franze, K. Letourneau, J. Stamp

REGRETS: J. Anstruther

ABSENT: E. Sheridan

STAFF: A. Subnaik Kilgour, K. Goodman

1) CALL TO ORDER:

Meeting called to order at 4:45 p.m.

2) APPROVAL OF AGENDA

MOTION: 2016-19 That the Library Board approve the agenda of Dec 21, 2016

MOVED BY: A. Andres-Jones

SECONDED BY: F. Franze

MOTION CARRIED

DISCLOSURE OF INTEREST

None

3) APPROVAL OF MINUTES

MOTION: 2016-20 That the minutes of the regular meeting of Nov 16, 2016 be approved

MOVED BY: B. Peters

SECONDED BY: F. Franze

MOTION CARRIED

4) BUSINESS ARISING:

None

5) CORRESPONDENCE

Email - Chippawa Library Lot

Thank You – NOTL Library

Letter – Broadband cuts

6) FINANCE COMMITTEE:

a) The Library cheque registers were read into the minutes

November 11-30, 2016 \$89,047.57

December 1-15, 2016 \$31,713.30

MOTION: 2016-21 To accept the read in cheque registers

MOVED BY: F. Franze

SECONDED BY: C. Ioannoni

MOTION CARRIED

b) Operating Budget - actuals as at November 30, 2016

MOTION: 2016-22 To accept the financial report of November 30, 2016

MOVED BY: J. Stamp

SECONDED BY: Letourneau

MOTION CARRIED

7) CEO Report:

A. Subnaik Kilgour

- The Ontario Library Association Super Conference is open for registration, Board Members are encouraged to attend.
- Reciprocal Borrowing Agreement with the Niagara-on-the-Lake Public Library has begun. Feedback has been positive.
- The Yip intern funded through the Innovation, Science, and Economic Development's Youth Internships Program (YIP) has started. This will run until March 31st or when the given amount of hours are completed.
- The PLOG (operating grant) and Connectivity Grant have both been processed. We are currently waiting on the Electronic Transfer of Funds.
- The New Year will bring a promotion of Library Services to City Staff. All City employees can register for a Library membership, regardless of residency.

8) NEW BUSINESS:

1) Proposed 2017 Holiday Closures were presented. They were not approved and will be readdressed at the next regular meeting of the NFPLB.

2) The Staff Training & Development and Leave Policy and Continuing Education & Development and Tuition Reimbursement Policy have been revised to clarify their purposes, conditions and stipulations for reimbursement.

MOTION: 2016-23 The Board accepts the revised Staff Training & Development and Leave Policy and Continuing Education & Development and Tuition Reimbursement Policy

MOVED BY: C. Ioannoni

SECONDED BY: F. Franze

MOTION CARRIED

10) OTHER BUSINESS:

MOTION: 2016-24 The regular meetings of the Niagara Falls Public Library Board are to be held on the 3rd Wednesday of each month in 2017

MOVED BY: A. Andres-Jones

SECONDED BY: F. Franze

MOTION CARRIED

11) ADJOURNMENT:

Meeting adjourned at 6:00 p.m.

NEXT MEETING
4:45pm
at Victoria Avenue Library

January 18, 2017

February 15, 2017

March 15, 2017

April 19, 2017

May 17, 2017

June 21, 2017